

# Woodside Church of England Primary School



**Hear<sup>+</sup>wood**  
Church of England Academy Trust

## Prospectus

Contact Information-  
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## WELCOME TO WOODSIDE CHURCH OF ENGLAND PRIMARY SCHOOL

Our school, nestling in a beautiful, wooded corner of North Warwickshire, focuses on providing a stimulating environment where children feel happy and safe and enjoy their learning.

Our Christian ethos, of love and respect for each other and our surroundings, is embedded in everything we do. We work closely with both Grendon and Baddesley Parish churches.

We nurture and engage children whilst providing a curriculum to develop the key skills which they will need to succeed in the 21<sup>st</sup> century. We promote independence and social responsibility and strive to ensure that every child in our care reaches their full potential.

We seek to foster a close working relationship with parents, our community and outside agencies for the benefit of all our children.

We are part of the Heartwood Church of England Academy and as such work very closely with three other local village primary schools.

I hope this prospectus provides a flavour of our school and if you would like to visit, please contact us.

Awen Simpson  
Headteacher

# WOODSIDE CHURCH OF ENGLAND PRIMARY SCHOOL

## AIMS STATEMENT

At Woodside we aim to provide a caring and stimulating environment, which promotes a love of learning based on the Christian values of love and respect for each other.

We seek to inspire every child and help them to become a well-motivated and independent learner, who actively participates in an exciting and engaging curriculum.

## OUR AIMS

1. To respect each other as unique individuals made in the image of God.
2. To foster a Christian ethos which encompasses the whole school community, and which strengthens and develops links with local churches.
3. To provide for all the aspects of children's development, academically, socially, physically and morally and spiritually.
4. To foster the qualities of honesty, understanding, politeness, good manners and self-control.
5. To encourage a respect for, and tolerance of, people and cultures different to our own.
6. To inspire each and every child to become a caring member of the society in which they live, enabling them to adapt to an ever changing world.
7. To help pupils to develop lively and enquiring minds, encouraging them to be able to apply themselves to tasks and skills, and become confident, independent learners
8. To encourage and value a partnership with parents based on trust and a shared understanding of one another's role in enriching their child's learning

## ADMISSIONS

Children are able to start school in the September before their fifth birthday.

If you wish your child to be considered for a place at the school, please register his/her name with School Admissions at Warwick, telephone number 01926 742038. If you require any further help with this please contact the school office who will be pleased to help.

If the school is over subscribed, the following children will be given priority:

1. Looked after children.
2. Children living within the priority area of the school who have a brother or sister at the school at the time of admission.
3. Other children living in the priority area of the school.
4. Children living outside the priority area of the school who have a brother or sister at the school at the time of admission.
5. Other children living outside the priority area of the school.

Parents may only defer entry to Reception after consultation with the Headteacher and with an admission date agreed in writing by all parties.

For funding purposes, a child whose entry has been deferred will be considered as being on roll even though he/she has not actually commenced in Reception class.

The priority area served by Woodside Church of England Primary School comprises the parishes of Baddesley Ensor, Baxterley, Bentley, Grendon (including Grendon Common) and Merevale.

The Planned Admission Number is 30

## Curriculum

We offer a broad based curriculum which is delivered in a stimulating environment. Throughout the school great emphasis is placed on the core subjects of English, Mathematics, ICT, Science and RE. The foundation subjects (history, geography, art, design and technology) are taught through a themed approach using first hand experiences where possible to enable the children to see the relevance of their learning. Drama and French are taught across Key Stage 2. Music is taught as a discrete subject across the school with a strong emphasis on singing.

### The Foundation Stage

The Foundation Stage begins when a child turns three. Children are admitted to the Reception class in the last year of the Foundation Stage, in the academic year in which they turn 5. This Key Stage builds upon what the children already know and can do, by developing their confidence and extending their skills in a wide range of structured learning experiences. Children in the Foundation Stage work towards the Early Learning Goals which set high expectations for children at the end of the Reception year and are consistent with the National Curriculum which the children work through in both Key Stages One and Two. The curriculum for Reception is the foundation stone upon which the rest of a child's education is built. Children are taught reading and writing, language and communication, mathematics, knowledge and understanding of the world, positive attitudes and dispositions towards learning, social skills, attention skills, persistence, physical development and creative development. At Woodside we aim to nurture our children and develop their sense of awe and wonder of the world whilst encouraging a sense of independence.



### The core subjects

#### Growth Mindset

Within all aspects of the curriculum, children are taught and encouraged to develop skills which transfer across all subject areas and help them to learn effectively. The key skills are effort, practise, challenge, resilience and responding to feedback; all of which help children to be more effective learners so maximising a 'can do' attitude.

#### Literacy

Literacy lies at the heart of learning - in developing literacy skills, children learn how to communicate their ideas, feelings and understanding. Literacy is the key which unlocks a whole new world of imagination and creativity. Our Literacy curriculum includes speaking and listening, reading and writing. Together these areas provide children with the tools which they need to convey thoughts and ideas to others in a meaningful way.

#### Speaking and Listening

From the start of their education we encourage children to listen, pay attention and take turns. Throughout the school, we encourage children to participate in telling stories, discuss ideas, use

talking partners and participate in drama and role-play. It is important that we create a rich environment which encourages and builds confidence in children so that they feel comfortable in sharing their ideas and are able to communicate comfortably and clearly with each other.

### **Reading**

To be successful in life, we need to be confident and fluent readers. Therefore we place great emphasis on supporting the children to acquire reading skills and work closely with parents/carers to support children's development. We encourage parents/carers to actively listen to their children read every day. This partnership is very important and very successful. Through regular reading and listening to stories, poems and plays, we aim to foster a life long love of reading. Phonics is taught on a daily basis, in Foundation Stage and Key Stage 1, using 'Letters and Sounds' as the structure through which children are systematically taught with sounds as the building blocks to both reading and spelling.



### **Writing**

Effective writing is a key skill and at Woodside we are developing a 'writing community' where children are encouraged to write for a purpose. Pupils are taught phonics, using the 'Letters and Sounds' scheme, grammar and spelling strategies alongside guidance on how to structure and plan pieces of writing. They also learn about different types of text so that they can write in a variety of ways; for example; stories, poetry and a range of non-fiction.

### **Mathematics (Numeracy)**

Numeracy is taught in a relevant, enjoyable and practical way. Direct and interactive teaching is at the very heart of the teaching of mathematical skills. Throughout their time at Woodside, the children are taught using a variety of methods and strategies to enable them to understand the four main calculations of addition, subtraction, multiplication and division. The children also work on 'mental maths skills' and 'using and applying skills'. We aim to make numeracy fun and relevant to the real world, whilst embedding key skills and developing problem solving and reasoning, according to our calculation policy.

### **Science**

Children learn about science in a 'hands on' and exciting way. By enabling our pupils to discuss ideas and make observations in order to reach conclusions, we ensure that they are thinking and working in a scientific manner which supports their future learning. Science is taught through topic areas using first hand experiences. Children are given the opportunity to investigate, experiment and solve problems. They are also taught methods for recording and how to use scientific equipment appropriately. Wherever possible we use our outside learning environment to bring science to life and foster an understanding of, and a sense of responsibility for our world.



## Information Technology

The children learn ICT skills, which allow them to use ICT as a tool across the whole curriculum. All classrooms have interactive white boards and data projectors. Children are taught to use software for word processing, data handling, painting and drawing. They are also taught about the uses of control technology in every day life and have the opportunity to put what they have learned into practise.



We have an E-safety policy in place to help keep children safe whilst using the internet and an E-safety agreement, which we ask all parents and children to sign when they start school. We have an ICT suite consisting of computers and 30 chrome books which are used across the school as we have wireless connectivity. I pads are also used for group work to support learning.

## Foundation Subjects

The Foundation subjects (history, geography, art, design and technology) are taught in a cross-curricular manner which makes relevant and purposeful links between the subjects. This work also engages the children in artistic expression and creativity. Activities also provide opportunities for exploration, observation, discussion, problem solving which all aid the development of key skills. We aim to make learning exciting, fun and relevant, thereby engendering a love for all things encountered both past and present. Further information about curriculum coverage in each year group can be found on the school's website.

## Physical Education

Sport plays a large part in the life of Woodside School. We believe in encouraging children to be 'fit for life' which will support their leisure time both now and in the future. We endorse competition; children participate in a wide range of both inter-house and inter- school competitions in a range of sports.



All children take part in at least two hours of PE per week and many children access a range of before and after school activities such as running, cricket, team sports and football.

## Music

At Woodside Church of England Primary, there is a strong commitment to supporting high standards in music. The deputy head teacher teaches music across Key Stage Two. All children in Key Stage Two are taught to play the recorder and read music. Children also have the opportunity to learn to play percussion instruments. They are also taught singing skills and regularly perform for the community and in competitions. There is a visiting peripatetic instrumental teacher who offers woodwind lessons.

## **Religious Education**

The religious education programme follows the Warwickshire Agreed Syllabus. The children study a variety of religious themes; learn about Christianity in detail and develop an understanding of other faiths. As a Christian school we celebrate the many and varied aspects of our faith, and others, during our collective worship. If a parent wishes to withdraw their child from religious education they can discuss this with the Headteacher.

## **PSHE / Citizenship**

Children learn about themselves as growing and changing individuals, and as members of the local and global community. We place a great emphasis on learning rules and skills for keeping healthy and safe. The children learn about rules and how to respect the feelings and rights of other people. We use the 'Taking Care' scheme to promote protective behaviours within school.

## **SRE (Sex and Relationship Education)**

We deliver the 'Spring Fever' programme which is taught from reception to year six and focuses on four key themes.

- Physical development and self-image
- Reproduction and family forming
- Social and emotional development
- Assertiveness.

## **Swimming**

We take children from Year 1 and 2 to Kingsbury Swimming pool for weekly lessons. Each year group has lessons for 1  $\frac{1}{2}$  terms each year. They are all taught by fully trained staff.

## **Homework**

The school recognises the vital role which organised homework plays in raising standards of achievement of pupils of all ages. The purpose of homework is to consolidate and reinforce skills and understanding and we value working in partnership with parents to support their children's learning. Homework also enables parents to become aware of, and be involved with, what their children are learning.

## **Collective Worship**

There is a daily act of worship which is Christian in character. Although the school is a Church of England School, the beliefs and customs of other religions are respected and valued. Children from other faiths, or none, are welcome to join the school. Parents are welcome to join us for worship on a Tuesday morning for 'Open the Book' (9.00 - 9.15am), Thursday morning (9.00-9.15am) and for 'Celebration' on a Friday morning (9.00 - 9.25am). At the Celebration Collective Worship on a Friday, attendance certificates are awarded to each class to promote good attendance and Headteacher awards are given to a child from

each class. At the end of every half term a child from every class will achieve a 'Star Pupil Award' in recognition of sustained effort over the preceding weeks.

### **Special Educational Needs**

All our pupils are afforded equal opportunities. Every one of our pupils is valued and is entitled to an education centred on their individual needs. We ensure that, in partnership with parents, and outside agencies where appropriate, we identify their needs and cater for them.

Many children have a special need at some time during their school career. If a child is experiencing a particular problem or difficulty, their class teacher will discuss this problem with the parents and the school's special needs co-ordinator (SENCO), Mrs Beales.

If you believe that your child has a special need or you feel they are having problems, please come into school to discuss the matter either with the class teacher or Mrs Beales who is available every Wednesday morning 8.50 - 9.30am or you can make an appointment.

There are different levels of need;

**School Monitoring:-** The needs of the child are usually addressed in the classroom with some additional individual/group support.

**School SEN Support:-**Where outside agencies such as Speech and Language or the Early Intervention Service are involved to further assess the needs of the child and provide recommendations for support strategies.

**Education and Health Care Plan (EHCP):-**This is the highest level of need in which the school, outside agencies and the education authority are involved and an individualised plan is written.

### **Assessment**

Your child's progress will be carefully monitored by the class teacher so that they can assess learning in order to plan the next phase of learning and their next steps.

In Foundation Stage (reception class) ongoing assessment is recorded in their learning journeys which are shared with parents during parents' evening.

At the end of Year 1, children's phonic knowledge is tested and the outcome of this is reported to parents in the end of term report.

At the end of Year 2, children are assessed by their teachers and these results form KS1 SATS (standardised assessment tests).

Assessment is also an ongoing activity which allows the teachers to move the children forward and identify next steps in their learning. The children's progress is closely tracked by the Senior Leadership Team.

The children are assessed within their year group as working at 'below', 'at' or 'at greater depth'.

At the end of Year 6, children take external (SATS) tests in Reading, Mathematics, Spelling, Punctuation and Grammar. Writing is assessed internally by the class teacher but moderated by external bodies.

Towards the end of the summer term, parents receive a full written report which details their child's progress throughout the year.

We have three parents' evenings during the school year, when parents/carers are able to meet their child's teacher to discuss progress and any other issues which might arise. In addition to this we also provide short written progress reports in the autumn and spring term which show progress and attainment against national expectations and report on behaviour and attitude to work.

### **School Visits**

During the school year children in individual classes are involved in educational visits which form part of the rich and diverse learning experience. These trips are carefully planned by staff to enhance the children's learning. We make every effort to give early notification of such visits, as we do understand the cost implications, especially for families with more than one child. However without voluntary contributions, these trips could not go ahead.

A residential visit is also organised to provide extended learning and team building opportunities. Currently, Years 5 and 6 have the opportunity to visit Marle Hall in Llandudno every year to spend three nights away from home and take part in activities such as rock climbing, caving and canoeing.

### **Relationship with Parents**

We enjoy excellent relationships with parents who share our aims for a high quality education in a caring environment. The Headteacher runs an open door policy whereby parents are encouraged to come into school to discuss any worries or concerns that may be affecting their child. Parents are **always** welcome to come into school to meet with teachers at any time during the year. Appointments can usually be made with individual staff or through Mrs Tait/Mrs King in the office.

Open evenings are held every term

The autumn term, (usually October), deals with settling into new routines/classrooms.

The spring term, (usually February), centres on your child's progress.

The summer term, focuses on the child's achievements throughout the year and enables parents to meet class teachers for the following year.

There are many other occasions during the school year when we hope that parents and families will join us either in school or at St Nicholas Church; for Harvest, Christmas, and Easter celebrations. In addition, to recognise and celebrate the many and varied achievements in school, parents/carers and local residents are most welcome to join our collective worship either on Friday (celebration) or Thursday (Reverend Roger) 9.00am - 9.15am and other events such as sports days, musical performances and workshops.

We also appreciate help from parents with listening to children read, walking to church and transporting children to sporting events etc.

### **Communication**

A newsletter, the Woodside Warbler is produced fortnightly, which keeps parents informed of the latest news, day-to-day events and diary dates. It also celebrates the successes and achievements of the children in our school. We also operate a text alert service for important reminders and messages.

We have a website which provides a wealth of information about our school. This includes school policies, e-safety information, curriculum information by year group, and other statutory information.

[www.woodside-ce-school.co.uk](http://www.woodside-ce-school.co.uk)

### **Equal Opportunities**

All children, parents, staff and visitors in school, are treated equally, regardless of ability, gender, ethnicity, religion, social background, language or disability.

All children are encouraged to participate fully in a curriculum which has been designed to respect and encourage individuality, and promoting the opportunity for everyone to fulfil their potential.

### **Discipline and Rewards**

The school has high expectations of everyone. We have a strong emphasis on good manners and politeness. We have found that the most effective way to encourage good behaviour is through praise and rewarding good behaviour. If poor behaviour is persistent, parents will be informed and invited into school by the class teacher or the behaviour coordinator (Mrs Sandland) to discuss the situation in order to resolve the issues swiftly.

Woodside operates a house-point system to encourage good work and behaviour. A child will be put into a house group when they start school which they will stay in all the way through their time at Woodside.

Elm - Blue

Oak - Green

Willow - Yellow

Once a pupil has earned 10 house points they receive a merit badge in Celebration Collective Worship. These badges should be returned the following week.

Each week, the house points are totalled and the House cup is decorated with the winning house colours. Pupils receive a certificate when they achieve 150 (Bronze), 200 (Silver) and 250 (Gold) house points.

## Home School Contract

It is expected that parents will sign this contract when their children start at our school and work in partnership with the school to achieve its aims, in order to ensure every child reaches their potential.

## P.T.A. (Registered Charity).

This association is very active not only in raising money to benefit the school, but also in organising social events and supporting the staff and children in school. The committee is always appreciative of offers of help, and new ideas for fundraising are gratefully received.

Chairperson: Michelle Sweet  
Secretary: Lyndsey Lavender  
Treasurer: Nicky Vella

## Woodpeckers Before and After School Club

Woodpeckers is open from 7.30am - 6.00pm every day. We provide a safe, caring and stimulating environment with lots of activities on offer including a homework and reading area, outdoor activities and much more! Permanent places available and daily last minute bookings just call in for a booking form!

Our session times are:

**Breakfast Club** is open from 7.30am. Prices start from £2.50 this includes a choice of healthy breakfast.

**After School Club** is open from until 6.00pm every day. Prices are from £3.50 per hour this includes a healthy snack.

Half hour bookings taken and collection from school clubs available.

For more information and a copy of Woodpeckers prospectus please contact Mrs Lavender on 07856 846061 or email [woodpeckers@heartwoodmat.co.uk](mailto:woodpeckers@heartwoodmat.co.uk).

## Absence from School

If your child is unable to attend school, please contact the school office before 9.30am on the first day of absence.

If you wish to take your child out of school for reasons other than illness, you should complete an 'Application for leave of absence form' which must be returned to school at least 6 weeks prior to the requested absence. There are very strict government guidelines concerning what can be authorised but the final decision is taken by the Headteacher. We ask parents/carers to consider very carefully before requesting leave as this does have a detrimental effect on children's learning.

Where a child's attendance falls below 90%, the school will contact parents/carers to discuss the situation and try to work together to improve attendance. The school is required by law to note any unauthorised absence - which will be recorded on your child's end of year report.

Parents are legally obliged to ensure their child attends school.

### **Accident/ Illness**

If your child has an accident or is taken ill whilst at school, we will look after your child and take every action possible to make contact with you. It is very important - and a legal requirement - that the school always has up to date contact numbers/addresses and GP information for parents and their child (ren). Please make sure that if you move house or change home or mobile telephone numbers, you inform us immediately so that we are able to contact you when necessary.



### **Medicine**

We currently follow the Warwickshire guidelines and, as such, medicine will not be administered to children, by staff. If prescribed medicine cannot be worked around school hours then it is the parent's responsibility to visit the school and administer it. In certain circumstances, medicine can be administered by staff in school but only after prior agreement with the Headteacher. We have a policy for Supporting Children with Medical Conditions which is on the school website.

It is a parent's responsibility to ensure that inhalers are working and that epi-pens are 'in date' and given to a class teacher for safe keeping in school. Parents must also ensure children have inhalers/epi-pens etc with them if they are going to be leaving the school premises for any reason.

### **Security**

All children must enter school through the appropriate entrances at 8.45am. Any child who is late must come through the main office entrance so they can be signed in. Any parent who is visiting the school should enter via the main office entrance. Anyone who is helping in school must:-

- a) Sign the Visitors' Book
- b) Collect a volunteer/visitor badge from the office.

### **Safeguarding children**

The Headteacher is the person responsible for Child Protection at Woodside Church of England Primary School and should you or any member of your family have any concerns, then please do not hesitate to contact school. You may wish to contact Atherstone Children's team on 01926 413492.

### **Uniform**

We encourage children to wear school uniform, which ensures the whole school looks smart and helps to give everyone a sense of pride in representing our school. The basic colours are white, maroon, and grey. The school emblem is a tree. The PTA run a second hand school uniform service, please contact Mrs Tait or Mrs King in the school office

for further information. Uniform can be purchased from Clothing4 Ltd, 11 Lower Gungate, Tamworth B79 7BA. They also have an online ordering facility: sweaters, cardigans, polo shirts, ties, tracksuits, outdoor coats. Please make sure that your child's clothes are **named** - otherwise we end with a lot of lost property!

**Girls: (summer)**

- ❖ Red and white dress (stripes/gingham)
- ❖ Maroon cardigan
- ❖ Plain Socks
- ❖ Sensible sandals or shoes with heels less than 3cm and no open toes

**Girls: (winter)**

- ❖ White polo shirt or white shirt with school tie (KS2)
- ❖ Grey skirt, pinafore or trousers
- ❖ Maroon cardigan or sweatshirt
- ❖ Sensible black shoes with heels less than 3cm (not boots)
- ❖ Plain Socks
- ❖ Warm winter coat/school fleece



**Boys: (summer)**

- ❖ White polo shirt or white shirt with school tie (KS2)
- ❖ Grey shorts
- ❖ Plain Socks
- ❖ Maroon cardigan or sweatshirt
- ❖ Sensible sandals or shoes - (No open toes)

**Boys: (winter)**

- ❖ White polo shirt or white shirt with school tie (KS2)
- ❖ Grey trousers
- ❖ Maroon cardigan or sweatshirt
- ❖ Plain Socks
- ❖ Sensible black shoes (not black trainers)
- ❖ Warm winter coat/school fleece

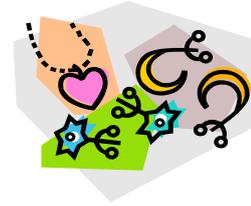
We do ask parents not to send children to school wearing trainers. We encourage children to be well presented for school and therefore do not permit unsuitable hair styles. This includes letters/tram lines/patterns cut into the hair, hair gelling and hair dying or extremely short hairstyles. These are considered to be inappropriate in the primary school setting.

**PE Kit/Swimming Kit**

- ❖ Plain black shorts (black joggers in the winter)
- ❖ Plain white T-shirt
- ❖ Black pumps indoor (or bare feet)
- ❖ Trainers with non marking soles (outdoor)
- ❖ Pump bag (with or without logo)
- ❖ Full swimming costume for girls ( No bikinis please)
- ❖ Swimming trunks for boys

## Jewellery

We actively discourage children from wearing jewellery in school, from a health and safety point of view. Children are permitted to wear a sensible watch and small stud earrings. One pair of small stud earrings may be worn in school; however, these must be removed for P.E./games and swimming. If your child cannot remove the earrings then please remove them before school on the appropriate days.



## School Money

Woodside uses an online payment system ([schoolmoney.co.uk](http://schoolmoney.co.uk)) which is a streamlined cost effective payment system that allows parents to make payments for school meals, trips, before and after school care etc. Whilst we do accept payments by cash, card or cheque at the school office we do encourage as many parents as possible to make payments on line.

Once your child starts Woodside you will receive notification (via text or email) of a user name and password to enable you to access the system.

## School Dinners

The school has its own kitchen and offers dinners to all children. The current cost of a school meal is £2.10 per day.

The dinners offered at the school are of a high standard, with a choice of three options available each day.

ALL children in Reception, Year 1 and Year 2 classes are entitled to have FREE school dinners under the Government scheme.

Pupils may opt to have school dinners or sandwiches. If your child chooses to have sandwiches, parents should provide healthy packed lunches for their children, with no sweets, fatty foods or sugary, fizzy drinks.

## Free School Meals

Pupil Premium Funding - Although free school meals are universally available to all children from Reception to Year 2, it is still **essential** that families who are in receipt of benefits details below, complete a registration form, even if your child does not want a meal. By doing so, the school will receive additional funding of £1320 per pupil to help children from lower income families do their very best at school.

Qualifying for free school meals - Free school meals are available to children where a parent/carer is in receipt of any of the qualifying benefits.

The current criteria for claiming free school meals are:

- Family receives Income Support or Income-Based Job Seekers Allowance. Please note, Contribution-Based Job Seeker's Allowance does not qualify for free school meals.
- Family receives the Guarantee element of State Pension Credit.
- Family receives Child Tax Credit and has an annual income, as assessed by HMRC, not in excess of £16,190. Please note, families who are also entitled to Working Tax Credit do not qualify to claim free school meals regardless of income.
- Support under part VI of the Immigration and Asylum Act 1999.
- Employment and Support Allowance (Income Related). Please note, Contribution-Based E&SA does not qualify for free school meals.

If any of these apply to you - your child is entitled to free school meals. Applications can be made on line at [www.warwickshire.gov.uk/freeschoolmeals](http://www.warwickshire.gov.uk/freeschoolmeals) or by telephone on 01926 742060. If you are able to claim - even if you would prefer your child to bring sandwiches - the school also benefits financially in the form of funding called 'Pupil Premium'.

### **Transfer to Secondary School**

At the end of the summer term in Year 5, parents receive an invitation to attend the Open Evenings at the secondary schools in the local area (The Polesworth School and Queen Elizabeth School, Atherstone). It is highly recommended that parents visit both, to help them make the important decision regarding the next step in their child's education.

Once secondary school places have been allocated, we ensure effective transition during the summer term of Year 6, which includes several visits to the schools involved and close liaison with secondary school teachers.

### **Extra Curricular Activities.**

At Woodside Church of England Primary School we provide a wide range of clubs before lunchtime and after school. These vary throughout the year but include a variety of sports (football, multi-sport, dance, running, gymnastics, tennis, netball, circuit training) ICT, gardening, sign language, science, drama and forest school).

### **School Council**

The School Council ensures that all children have the opportunity to voice their opinions, ideas and concerns about their school and contribute to decisions made regarding the school. Members are elected on an annual basis and each year the school council chooses one specific charity to support. We believe that children should be partners in their own education and their views are very valuable.

### **Eco-team**

Woodside has an Eco-team called 'The Woodside Wombles' which meets regularly to promote environmental issues in the school; encouraging everyone to reduce, re use and recycle.

### **Drinks and Snacks**

As part of a European Union initiative all children in Key Stage 1 are provided with a piece of fruit every break time. In Key Stage 2 children are welcome to bring fruit from home and there is also the option of buying a healthy snack from the tuck shop. All children have access to water throughout the day. School milk is available free to under fives and at a subsidised cost to over fives. Please register at [www.coolmilk.com](http://www.coolmilk.com). Children in receipt of free school meals are entitled to free milk provided by the school.



### **Charges and Remissions policy**

During the year the school may seek contributions from parents for aspects of their children's education. This will include educational visits. It will only be possible to undertake these important visits, which enhance and widen pupil's experiences if parents are willing to make at least a voluntary contribution towards cost.

### **Complaints Procedure**

If any parent has a complaint, they should firstly notify the child's teacher or the Headteacher. If at any point they feel that a complaint has not been dealt with satisfactorily, they should follow the procedure in the Complaints Policy which can be obtained from the school office. Please note all queries must be shared with the Headteacher in the first instance.

### **Pupil Information**

Reception	22
Year 1	37
Year 2	30
Year 3	22
Year 4	26
Year 5	28
Year 6	20

There are currently 185 pupils on roll.

Each year the organisation of classes and teachers is reviewed according to pupil numbers.

### **The School Day**

Children are welcome on site:	8.30am.
All children enter school for registration.	8.45am
Assembly:	9.00am - 9.15am.
Break:	10.15am -10.30am.
Lunchtime:	12.30pm - 1.30pm.
School closes:	3.25pm.

In order that we can ensure that all pupils are safe in our care it is vital that you comply with the following:

If your child has to leave early, please ensure that school is aware of this and that you sign your child out at the office. **NO** child will be allowed to leave early unless accompanied by an adult known to the school.

If your child is to be picked up by someone we do not know, please let the class teacher or the school office know.

Parents are asked to wait on the playground at 3.25pm when collecting their children. Teachers in Key Stage 1 will escort the younger children to the playground to be collected. Reception parents should collect their children from the reception classroom.

### **HOW THE SCHOOL IS ORGANISED**

Most classes consist of one year group however, depending on pupil numbers, a class may have more than one age range within its composition. As children progress at their different rates the teaching groups and organisation will vary in order to best meet their needs.

#### **The classes for 2016/2017 are as follows:**

<b>Reception:</b>	<b>Mrs Vincent/Mrs Robinson</b>
<b>Year 1 / 2:</b>	<b>Mrs Beales/ Mrs Sandland / Mrs Clarke</b>
<b>Year 2:</b>	<b>Miss Newman</b>
<b>Year 3:</b>	<b>Mr Lavis</b>
<b>Year 4:</b>	<b>Miss Mills</b>
<b>Year 5:</b>	<b>Mrs Bruntlett</b>
<b>Year 6:</b>	<b>Miss Smallwood</b>

This means that throughout the school there are currently 7 classes, however there may be years when there are mixed age classes.

<b>School address:</b>	<b>Maypole Lane Grendon Atherstone CV9 2BS</b>
<b>Telephone Number:</b>	<b>01827 715507</b>
<b>Email</b>	<b>admin@woodside.heartwoodmat.co.uk</b>
<b>Who to contact:</b>	
<b>Headteacher:</b>	<b>Mrs A H Simpson</b>
<b>Deputy Headteacher:</b>	<b>Mrs M J Sandland</b>
<b>Secretary:</b>	<b>Mrs J Tait/Mrs H King</b>
<b>Chair of Governors:</b>	<b>Mr P Day</b>
<b>Vice Chair:</b>	<b>Mr W Grills</b>
<b>Number of pupils on roll:</b>	<b>185</b>
<b>Standard admission number:</b>	<b>30</b>
<b>Age range:</b>	<b>4-11 years.</b>